

Proficiency Accessibility Conformance Report

International Edition

(Based on VPAT® Version 2.4Rev)

Name of Product/Version: Proficiency 3.0

Report Date: July 2023

Product Description: Proficiency 3.0 is a web-based, comprehensive course materials delivery software for the higher ed market.

Contact Information: accessibility@Proficiency.com

Notes: As we acquire new course materials from instructors and authors, we work to convert content into accessible formats. Any criteria that has been identified as Supports with Exceptions are in an on-going process of identification and remediation.

Evaluation Methods Used: Testing is based on general product knowledge, Compared similarities to another evaluated product, and testing done with assistive technologies.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

- Revised Section 508 standards as published by the U.S. Access Board in the Federal Register on January 18, 2017
- Web Content Accessibility Guidelines 2.1 (Level A/AA)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.1 Report

This table documents conformance of the Proficiency Software (including web content, electronic documents, software components, and authoring systems) with WCAG 2.1

Table 1: Success Criteria, Level A/AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
Guideline 1.1 Text Alternatives: Provide text alternatives for any non-text content so that it can be changed into other forms people need, such as large print, braille, speech, symbols or simpler language.		
<u>1.1.1 Non-text Content</u> (Level A)	Supports with Exceptions	Some elements may not have appropriate text alternatives. These elements are being remediated on an ongoing basis, as they are identified.
Guideline 1.2 Time-Based Media: Provide alternatives for time-based media		
<u>1.2.1 Audio-only and Video-only (Prerecorded)</u> (Level A)	Supports with Exceptions	Some elements may not have the appropriate text alternatives. These elements are being remediated on an ongoing basis, as they are identified.
<u>1.2.2 Captions (Prerecorded)</u> (Level A)	Supports	
<u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u> (Level A)	Supports with Exceptions	Some elements may not have the appropriate text alternatives. These elements are being remediated on an ongoing basis, as they are identified.
<u>1.2.4 Captions (Live)</u> (Level AA)	Not Applicable	No live audio or video functionality is provided.
<u>1.2.5 Audio Description (Prerecorded)</u> (Level AA)	Supports	

Criteria	Conformance Level	Remarks and Explanations
Guideline 1.3 Sensory Characteristics: Create content that can be presented in different ways (for example simpler layout) without losing information or structure.		
<u>1.3.1 Info and Relationships</u> (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>1.3.2 Meaningful Sequence</u> (Level A)	Supports with Exceptions	Some chapters of the ebooks may have elements that interrupt the flow of the pages. These elements are being remediated on an ongoing basis, as they are identified.
<u>1.3.3 Sensory Characteristics</u> (Level A)	Supports with Exceptions	Some chapters of the ebooks may have elements that interrupt the flow of the pages. These elements are being remediated on an ongoing basis, as they are identified.
<u>1.3.4 Orientation</u> (Level AA 2.1 only)	Supports	
<u>1.3.5 Identify Input Purpose</u> (Level AA 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
Guideline 1.4 Distinguishable: Make it easier for users to see and hear content including separating foreground from background.		
<u>1.4.1 Use of Color</u> (Level A)	Supports	

Criteria	Conformance Level	Remarks and Explanations
<u>1.4.2 Audio Control</u> (Level A)	Supports	
<u>1.4.3 Contrast (Minimum)</u> (Level AA)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>1.4.4 Resize text</u> (Level AA)	Supports	
<u>1.4.5 Images of Text</u> (Level AA)	Supports	
<u>1.4.10 Reflow</u> (Level AA 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>1.4.11 Non-text Contrast</u> (Level AA 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>1.4.12 Text Spacing</u> (Level AA 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>1.4.13 Content on Hover or Focus</u> (Level AA 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
Guideline 2.1 Keyboard Accessible: Make all functionality available from a keyboard.		

Criteria	Conformance Level	Remarks and Explanations
<u>2.11 Keyboard</u> (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>2.1.2 No Keyboard Trap</u> (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>2.1.4 Character Key Shortcuts</u> (Level A 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
Guideline 2.2 Enough Time: Provide users enough time to read and use content.		
<u>2.2.1 Timing Adjustable</u> (Level A)	Supports	
<u>2.2.2 Pause, Stop, Hide</u> (Level A)	Supports	There are no moving, blinking, scrolling, or auto-updating information.
Guideline 2.3 Seizures: Do not design content in a way that is known to cause seizures.		
<u>2.3.1 Three Flashes or Below Threshold</u> (Level A)	Not Applicable	There is no flashing components.
Guideline 2.4 Navigable: Provide ways to help users navigate, find content, and determine where they are.		

Criteria	Conformance Level	Remarks and Explanations
2.4.1 Bypass Blocks (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
2.4.2 Page Titled (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
2.4.3 Focus Order (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
2.4.4 Link Purpose (In Context) (Level A)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
2.4.5 Multiple Ways (Level AA)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
2.4.6 Headings and Labels (Level AA)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
2.4.7 Focus Visible (Level AA)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.

Criteria	Conformance Level	Remarks and Explanations
Guideline 2.5 Input Modalities: Make it easier for users to operate functionality through various inputs beyond keyboard.		
<u>2.5.1 Pointer Gestures</u> (Level A 2.1 only)	Supports	Proficiency does not require navigation by multipoint or path-based gestures.
<u>2.5.2 Pointer Cancellation</u> (Level A 2.1 only)	Supports	No actions in Proficiency complete on mouse-down, and thus can be aborted by moving the mouse away from the button or target area before mouse-up.
<u>2.5.3 Label in Name</u> (Level A 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>2.5.4 Motion Actuation</u> (Level A 2.1 only)	Supports	Proficiency does not contain any motion operations.
Guideline 3.1 Readable: Make text content readable and understandable.		
<u>3.1.1 Language of Page</u> (Level A)	Supports	Pages have a specified language.
<u>3.1.2 Language of Parts</u> (Level AA)	Supports	
Guideline 3.2 Predictable: Make Web pages appear and operate in predictable ways.		
<u>3.2.1 On Focus</u> (Level A)	Supports	

Criteria	Conformance Level	Remarks and Explanations
3.2.2 On Input (Level A)	Supports	
3.2.3 Consistent Navigation (Level AA)	Supports	
3.2.4 Consistent Identification (Level AA)	Supports	

Guideline 3.3 Input Assistance: Help users avoid and correct mistakes.

3.3.1 Error Identification (Level A)	Supports with Exceptions	Field level error descriptions are being reviewed to ensure they make sense in the flow of the page. These elements are being remediated on an ongoing basis, as they are identified via testing.
3.3.2 Labels or Instructions (Level A)	Supports with Exceptions	Labels are provided but explicit instructions are not always provided with an input field. These elements are being remediated on an ongoing basis, as they are identified via testing.
3.3.3 Error Suggestion (Level AA)	Supports with Exceptions	Some of the fields in the self-assessments do not provide suggestions for correction. These elements are being remediated on an ongoing basis, as they are identified.
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)	Supports	

Criteria	Conformance Level	Remarks and Explanations
		If a user can change or delete legal, financial, or test data, the changes or deletions can be reversed, verified, or confirmed.
Guideline 4.1 Compatible: Maximize compatibility with current and future user agents, including assistive technologies.		
<u>4.1.1 Parsing</u> (Level A)	Supports with Exceptions	Some older technologies that are not commonly used are being reviewed for remediation. New assessments that are developed are designed to follow the correct guidelines. Elements are being remediated on an ongoing basis, as they are identified.
<u>4.1.2 Name, Role, Value</u> (Level A)	Supports with Exceptions	Some of the educational materials do not fully conform. These elements are being remediated on an ongoing basis, as they are identified via testing.
<u>4.1.3 Status Messages</u> (Level AA 2.1 only)	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.

Revised Section 508 Report

Notes:

Chapter 3: Functional Performance Criteria (FPC)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.2 With Limited Vision	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.3 Without Perception of Color	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.4 Without Hearing	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.5 With Limited Hearing	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.6 Without Speech	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.7 With Limited Manipulation	Supports with Exceptions	Some elements may not meet the criteria. These elements are being

Criteria	Conformance Level	Remarks and Explanations
		remediated on an ongoing basis, as they are identified via testing.
302.8 With Limited Reach and Strength	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports with Exceptions	Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing.

Chapter 4: Hardware

N/A

Chapter 5: Software

Notes:

Criteria	Conformance Level	Remarks and Explanations
<u>504 Authoring Tools</u>		
504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”)	Supports	Proficiency web application provides functionality for authors to create semantic content, such as headings, lists, add alt text to images
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	N/A	
504.2.2 PDF Export	N/A	
504.3 Prompts	Supports	Proficiency has a built in Accessibility Checker within the Rich Content Editor that prompts users of WCAG A/AA success criterion errors.
504.4 Templates		

Chapter 6: Support Documentation and Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
<i>602 Support Documentation</i>		
602.2 Accessibility and Compatibility Features	Partially Supports	Documentation exists but has not been posted to help documentation website
602.3 Electronic Support Documentation	Partially Supports	Proficiency help documentation is hosted by Zendesk (Zendesk VPAT) Proficiency Help Website
602.4 Alternate Formats for Non-Electronic Support Documentation	N/A	
<i>603 Support Services</i>		
603.2 Information on Accessibility and Compatibility Features	Supports	Proficiency Customer Support can provide information about accessibility features of the product.
603.3 Accommodation of Communication Needs	Partially Supports	Institutions that use Proficiency services can contact Proficiency Support via email, live chat, and phone.