

Proficiency Accessibility Conformance Report

International Edition

(Based on VPAT® Version 2.4Rev)

Name of Product/Version: Proficiency 3.0

Report Date: July 2023

Product Description: Proficiency 3.0 is a web-based, comprehensive course materials delivery software for the higher ed market.

Contact Information: accessibility@Proficiency.com

Notes: As we acquire new course materials from instructors and authors, we work to convert content into accessible formats. Any criteria that has been identified as Supports with Exceptions are in an on-going process of identification and remediation.

Evaluation Methods Used: Testing is based on general product knowledge, Compared similarities to another evaluated product, and testing done with assistive technologies.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

- Revised Section 508 standards as published by the U.S. Access Board in the Federal Register on January 18, 2017
- Web Content Accessibility Guidelines 2.1 (Level A/AA)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.1 Report

This table documents conformance of the Proficiency Software (including web content, electronic documents, software components, and authoring systems) with WCAG 2.1

Table 1: Success Criteria, Level A/AA

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Guideline 1.1 Text Alternatives: Provide text alternatives for any non-text content so that it can be changed into other forms people need, such as large print, braille, speech, symbols or simpler language. | | |
| 1.1.1 Non-text Content (Level A) | Supports with Exceptions | Some elements may not have appropriate text alternatives. These elements are being remediated on an ongoing basis, as they are identified. |
| Guideline 1.2 Time-Based Media: Provide alternatives for time-based media | | |
| 1.2.1 Audio-only and Video-only (Prerecorded) (Level A) | Supports with Exceptions | Some elements may not have the appropriate text alternatives. These elements are being remediated on an ongoing basis, as they are identified. |
| 1.2.2 Captions (Prerecorded) (Level A) | Supports | |
| 1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) | Supports with Exceptions | Some elements may not have the appropriate text alternatives. These elements are being remediated on an ongoing basis, as they are identified. |
| 1.2.4 Captions (Live) (Level AA) | Not Applicable | No live audio or video functionality is provided. |
| 1.2.5 Audio Description (Prerecorded) (Level AA) | Supports | |

| Criteria | Conformance Level | Remarks and Explanations |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Guideline 1.3 Sensory Characteristics: Create content that can be presented in different ways (for example simpler layout) without losing information or structure. | | |
| 1.3.1 Info and Relationships (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 1.3.2 Meaningful Sequence (Level A) | Supports with Exceptions | Some chapters of the ebooks may have elements that interrupt the flow of the pages. These elements are being remediated on an ongoing basis, as they are identified. |
| 1.3.3 Sensory Characteristics (Level A) | Supports with Exceptions | Some chapters of the ebooks may have elements that interrupt the flow of the pages. These elements are being remediated on an ongoing basis, as they are identified. |
| 1.3.4 Orientation (Level AA 2.1 only) | Supports | |
| 1.3.5 Identify Input Purpose (Level AA 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| Guideline 1.4 Distinguishable: Make it easier for users to see and hear content including separating foreground from background. | | |
| 1.4.1 Use of Color (Level A) | Supports | |

| Criteria | Conformance Level | Remarks and Explanations |
|---------------------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 1.4.2 Audio Control (Level A) | Supports | |
| 1.4.3 Contrast (Minimum) (Level AA) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 1.4.4 Resize text (Level AA) | Supports | |
| 1.4.5 Images of Text (Level AA) | Supports | |
| 1.4.10 Reflow (Level AA 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 1.4.11 Non-text Contrast (Level AA 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 1.4.12 Text Spacing (Level AA 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 1.4.13 Content on Hover or Focus (Level AA 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| Guideline 2.1 Keyboard Accessible: Make all functionality available from a keyboard. | | |

| Criteria | Conformance Level | Remarks and Explanations |
|------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 2.1.1 Keyboard (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.1.2 No Keyboard Trap (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.1.4 Character Key Shortcuts (Level A 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| Guideline 2.2 Enough Time: Provide users enough time to read and use content. | | |
| 2.2.1 Timing Adjustable (Level A) | Supports | |
| 2.2.2 Pause, Stop, Hide (Level A) | Supports | There are no moving, blinking, scrolling, or auto-updating information. |
| Guideline 2.3 Seizures: Do not design content in a way that is known to cause seizures. | | |
| 2.3.1 Three Flashes or Below Threshold (Level A) | Not Applicable | There is no flashing components. |
| Guideline 2.4 Navigable: Provide ways to help users navigate, find content, and determine where they are. | | |

| Criteria | Conformance Level | Remarks and Explanations |
|-----------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 2.4.1 Bypass Blocks (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.4.2 Page Titled (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.4.3 Focus Order (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.4.4 Link Purpose (In Context) (Level A) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.4.5 Multiple Ways (Level AA) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.4.6 Headings and Labels (Level AA) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.4.7 Focus Visible (Level AA) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |

| Criteria | Conformance Level | Remarks and Explanations |
|----------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Guideline 2.5 Input Modalities: Make it easier for users to operate functionality through various inputs beyond keyboard. | | |
| 2.5.1 Pointer Gestures (Level A 2.1 only) | Supports | Proficiency does not require navigation by multipoint or path-based gestures. |
| 2.5.2 Pointer Cancellation (Level A 2.1 only) | Supports | No actions in Proficiency complete on mouse-down, and thus can be aborted by moving the mouse away from the button or target area before mouse-up. |
| 2.5.3 Label in Name (Level A 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 2.5.4 Motion Actuation (Level A 2.1 only) | Supports | Proficiency does not contain any motion operations. |
| Guideline 3.1 Readable: Make text content readable and understandable. | | |
| 3.1.1 Language of Page (Level A) | Supports | Pages have a specified language. |
| 3.1.2 Language of Parts (Level AA) | Supports | |
| Guideline 3.2 Predictable: Make Web pages appear and operate in predictable ways. | | |
| 3.2.1 On Focus (Level A) | Supports | |

| Criteria | Conformance Level | Remarks and Explanations |
|-------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | |
| 3.2.2 On Input (Level A) | Supports | |
| 3.2.3 Consistent Navigation (Level AA) | Supports | |
| 3.2.4 Consistent Identification (Level AA) | Supports | |
| Guideline 3.3 Input Assistance: Help users avoid and correct mistakes. | | |
| 3.3.1 Error Identification (Level A) | Supports with Exceptions | Field level error descriptions are being reviewed to ensure they make sense in the flow of the page. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 3.3.2 Labels or Instructions (Level A) | Supports with Exceptions | Labels are provided but explicit instructions are not always provided with an input field. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 3.3.3 Error Suggestion (Level AA) | Supports with Exceptions | Some of the fields in the self-assessments do not provide suggestions for correction. These elements are being remediated on an ongoing basis, as they are identified. |
| 3.3.4 Error Prevention (Legal, Financial, Data) (Level AA) | Supports | |

| Criteria | Conformance Level | Remarks and Explanations |
|--------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | If a user can change or delete legal, financial, or test data, the changes or deletions can be reversed, verified, or confirmed. |
| Guideline 4.1 Compatible: Maximize compatibility with current and future user agents, including assistive technologies. | | |
| 4.1.1 Parsing (Level A) | Supports with Exceptions | Some older technologies that are not commonly used are being reviewed for remediation. New assessments that are developed are designed to follow the correct guidelines. Elements are being remediated on an ongoing basis, as they are identified. |
| 4.1.2 Name, Role, Value (Level A) | Supports with Exceptions | Some of the educational materials do not fully conform. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 4.1.3 Status Messages (Level AA 2.1 only) | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |

Revised Section 508 Report

Notes:

Chapter 3: [Functional Performance Criteria \(FPC\)](#)

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|-----------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 302.1 Without Vision | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.2 With Limited Vision | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.3 Without Perception of Color | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.4 Without Hearing | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.5 With Limited Hearing | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.6 Without Speech | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.7 With Limited Manipulation | Supports with Exceptions | Some elements may not meet the criteria. These elements are being |

| Criteria | Conformance Level | Remarks and Explanations |
|----------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| | | remediated on an ongoing basis, as they are identified via testing. |
| 302.8 With Limited Reach and Strength | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |
| 302.9 With Limited Language, Cognitive, and Learning Abilities | Supports with Exceptions | Some elements may not meet the criteria. These elements are being remediated on an ongoing basis, as they are identified via testing. |

Chapter 4: [Hardware](#)

N/A

Chapter 5: [Software](#)

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|-------------------------------------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 504 Authoring Tools | | |
| 504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”) | Supports | Proficiency web application provides functionality for authors to create semantic content, such as headings, lists, add alt text to images |
| 504.2.1 Preservation of Information Provided for Accessibility in Format Conversion | N/A | |
| 504.2.2 PDF Export | N/A | |
| 504.3 Prompts | Supports | Proficiency has a built in Accessibility Checker within the Rich Content Editor that prompts users of WCAG A/AA success criterion errors. |
| 504.4 Templates | | |

Chapter 6: [Support Documentation and Services](#)

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------|
| 602 Support Documentation | | |
| 602.2 Accessibility and Compatibility Features | Partially Supports | Documentation exists but has not been posted to help documentation website |
| 602.3 Electronic Support Documentation | Partially Supports | Proficiency help documentation is hosted by Zendesk (Zendesk VPAT) Proficiency Help Website |
| 602.4 Alternate Formats for Non-Electronic Support Documentation | N/A | |
| 603 Support Services | | |
| 603.2 Information on Accessibility and Compatibility Features | Supports | Proficiency Customer Support can provide information about accessibility features of the product. |
| 603.3 Accommodation of Communication Needs | Partially Supports | Institutions that use Proficiency services can contact Proficiency Support via email, live chat, and phone. |